

SUBJECT:	APPOINTMENT OF DEPUTY ELECTORAL REGISTRATION OFFICER
DIRECTORATE	CHIEF EXECUTIVE AND TOWN CLERK
REPORT AUTHOR:	REPORT AUTHOR: ANGELA ANDREWS, CHIEF EXECUTIVE AND TOWN CLERK

1. Purpose of Report

- 1.1 Under Section 8(2) of the Representation of the People Act 1983, Full Council must appoint an Officer to the position of 'Electoral Registration Officer'. This position is responsible for maintaining the Electoral Register for the area. The Chief Executive is the appointed Electoral Registration Officer in Lincoln.
- 1.2 Under Section 52(2) of the Representation of the People Act 1983, the Council may appoint a Deputy Electoral Registration Officer who is able to perform and exercise any of the duties and powers of the Electoral Registration Officer.

2. Background

- 2.1 The Council is required, by law, to appoint an Officer to the position of 'Electoral Registration Officer'. This position is responsible for maintaining the Electoral Register.
- 2.2 If there were a legal challenge to any act of including, or refusing to include somebody within the register of electors, it is the Electoral Registration Officer that would convene and conduct the hearing required by statute.
- 2.3 Council can appoint a Deputy Electoral Registration Officer who could carry out the duties of the Electoral Registration Officer in her absence.

3. Organisational Impacts

3.1 Finance

There are no financial implications. The Deputy Electoral Registration Officer would not receive any additional payment.

3.2 Legal Implications including Procurement Rules

The appointment of the Deputy Electoral Registration Officer will mitigate risks in the event that the Electoral Registration Officer is unavailable as her deputy will be able to make legal judgments regarding the Electoral Register on their behalf

4. Recommendation

- 4.1** That the Democratic Services and Elections Manager be appointed as the Deputy Electoral Registration Officer, with the full powers of the Electoral Registration Officer in their absence.

Is this a key decision? No

Do the exempt information categories apply? No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply? No

How many appendices does the report contain? None

List of Background Papers: None

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